**President**

**Duties:**

* serve as the leader of the organization and assist members and organization, as needed
* conduct the Annual Conference, the Annual Meeting, and all Board meetings (typically three) throughout the year.
* direct the affairs of the Association
* appoint chairpersons of committees in consultation with the committee chairs
* appoint committee members

The President may grant to committee chairpersons monies up to $100.00 annually for miscellaneous expenses and $100.00 for memorial and remembrance gifts as needed without Board approval.

The President shall serve as a member of the By-Laws Committee, the Annual Conference Committee, and the Long-Range Planning committee, if convened.

**Qualifications:**

* Strong leadership skills
* Strong organizational skills
* Forward-thinking
* Commitment to the organization